

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, July 16, 2013**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Todd B. Morgan
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris (Recorder)

CALL TO ORDER

Commissioner President Russell called the business meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Morris, to approve the minutes of June 25, 2013, as presented. Motion carried 5-0.

PROCLAMATION WAS PRESENTED FOR BUY LOCAL CHALLENGE WEEK

COUNTY ADMINISTRATOR

1. Draft Agendas for July 23 and 30, 2013.
2. **St. Mary's County Health Department** (*Joy Sapp, Fiscal Services Chief*)

Commissioner Morris moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to sign the FY 2014 Core Public Health Services Funding Agreement, which confirms to the State the County's funding allocation for FY 2014. Motion carried 5-0.

3. Housing Authority (*Dennis Nicholson, Executive Director; Crystal Wojciechowski, Program Manager*)

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the Community Development Block Grant Agreement, Sub-Recipient Agreement, and all applicable Exhibits between St. Mary's County, the Housing Authority of St. Mary's County as Sub-recipient, and the Maryland Department of Housing and Community Development, Project MD-13-CD-14 in the amount of \$200,000. Motion carried 5-0.

4. Department of Aging and Human Services (*Lori Jennings-Harris, Director; Peggy Maio, Fiscal Supervisor*)

(Debbie Barker, Senior I & A Manager, Dept. of Aging and Human Services)

Commissioner Jones moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the Senior Health Insurance Program, Project US1414, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging and Human Services to provide counseling, education, and outreach to assist Medicare beneficiaries, in the amount of \$13,375 and the related budget Amendment to realign the accounts to agree with the Notification of Grant Award. Motion carried 5-0.

(Cynthia Brown, Human Services Division Manager; Matt Reisdorph, Prevention and Treatment Coordinator, Dept. of Aging and Human Services)

Commissioner Jarboe moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the Sub-recipient Agreements related to Substance Abuse Prevention Services, Projects US1423 and US1424, between the County and St. Mary's Hospital of St. Mary's County, Inc. Motion carried 5-0.

5. Department of Public Works and Transportation (*George Erichsen Director; Richard Tarr, County Highways Manager*)

Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to sign the Right-of-Entry Agreements for the Buckler, Hill, Kessler and Mattingly debris management and burn sites as presented by staff. Motion carried 5-0.

DEPT. OF LAND USE AND GROWTH MANAGEMENT: INTRODUCTION OF PROPOSED ZONING AND SUBDIVISION TEXT AMENDMENTS

Present: Phil Shire, Director, Dept. of Land Use and Growth Management

a. TO AMEND CHAPTER 264 AND 285 OF THE CODE OF ST. MARY'S COUNTY TO EXTEND THE VALIDITY OF LAND USE APPROVALS TO MAY 4, 2017

Mr. Shire presented the proposed text amendment to modify the method for the Director to be more lenient to grant extensions to approved projects. Any permit, variance or approval in effect as of April 1, 2013, shall be grandfathered and not expire prior to May 4, 2017, unless required by a statute, rule or regulation of the State of Maryland.

Commissioner Morgan moved, seconded by Commissioner Jones, to accept the amendment to extend the validity periods of approvals as proposed and direct that the Planning Commission proceed with a public hearing and prepare a recommendation for the Board relating to the proposed amendments. Motion carried 5-0.

b. TO AMEND CHAPTERS 264 AND 285 OF ST. MARY'S COUNTY CODE TO PROVIDE FOR APPROVAL OF SUBDIVISIONS AROUND LAWFULLY EXISTING DWELLINGS

Mr. Shire noted the proposed ordinance amendments will modify the method for subdividing around more than one lawfully existing single family dwelling on a single parcel. The amendment of both the Zoning and Subdivision Ordinances will allow administrative approval and therefore alleviate some of the burden upon the applicant by eliminating Board of Appeal review and approval.

Commissioner Jones moved, seconded by Commissioner Morgan, to accept the amendment to provide for approval of subdivisions around lawfully existing dwellings as proposed and direct that the Planning Commission proceed with a public hearing and prepare a recommendation for the Board relating to the proposed amendments. Motion carried 3-2. Commissioners Jarboe and Morris voted nay. Both commissioners indicated they would like to see input from the Farm Bureau prior to forwarding the proposed ordinance to the Planning Commission for action.

DEPT. OF LAND USE AND GROWTH MANAGEMENT: ANNUAL GROWTH POLICY

Present: Phil Shire, Director, Dept. of Land Use and Growth Management
David L. Chapman, Capital Facilities Planner, Dept. of Land Use and Growth Management

The Annual Growth Policy (AGP) was conceived in August of 2008 as a tool to regulate development during times of unparalleled growth and diminishing public facilities. The

object of the AGP is to (1) annually limit the total, County-wide number of residential units or lots, (2) direct residential growth to designated areas, and (3) distribute different types of residential development, in accordance with the Comprehensive Plan and related functional plans. This tool is also used to analyze school capacity throughout the County.

Mr. Chapman explained the formula used in determining the percentage of growth rate and noted that since AGP's inception in 2008, approval for residential development has never exceeded 40% of what could have been approved utilizing the AGP's annual allotments.

Commissioner Jones moved, seconded by Commissioner Jarboe, to accept the recommendations of the Planning Commission and the Department of Land Use and Growth Management and that the terms and rates of the Annual Growth Policy as adopted on August 19, 2008, and continued in FY 2010, FY2011, FY2012 and FY2013 be carried forward in FY2014. Motion carried 5-0.

**DEPT. OF LAND USE AND GROWTH MANAGEMENT: BRIEFING ON
UPDATED DRAFT OF PROPOSED ZONING MAP AMENDMENT TO CREATE
LEXINGTON PARK DEVELOPMENT DISTRICT MASTER PLAN**

Present: Phil Shire, Director, Dept. of Land Use and Growth Management
Jeff Jackman, Senior Planner, Dept. of Land Use and Growth Management

A slide presentation depicting the evolution of the Lexington Park Master Plan along with future goals and expectations was presented. Citizens may review the Plan at the three county libraries, the Department of Land Use and Growth Management website, and the County's Public Information Office. The Planning Commission will hold its public hearing on September 9, at 6:30, to receive public input on the Plan before submitting a recommendation to the BOCC.

A public hearing is planned for September 9, at 6:30, during the Planning Commission meeting to receive public input to the Plan.

COMMISSIONER'S TIME

The Commissioners highlighted events of the past two weeks.

MOTION TO ENTER INTO EXECUTIVE SESSION

Commissioner Morgan moved, seconded by Commissioner Jones, to enter into Executive Session for the purpose of discussing Personnel, specifically appointments to boards and committees. Motion carried 4-1. Commissioner Jarboe voted nay.

EXECUTIVE SESSION

Personnel

Present: Commissioner Francis Jack Russell, President
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Dr. Rebecca Bridgett, County Administrator
Diane Gleissner, Boards and Committees Administrator
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-210(a)1
Time Held: 11:03 am - 11:07 am
Subject: Personnel (boards and committees)

ST. MARY'S RYKEN "SUMMER KNIGHTS" PROGRAM

The Commissioners met with students participating in the St. Mary's Ryken "Summer Knights" Program to discuss leadership.

ADJOURNMENT

The meeting adjourned at 12:30 pm.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)